

APPLICATION FOR CANDIDACY FOR MASTER’S DEGREE

Deadline: first day of instruction of graduation quarter

PLAN I

(THESIS, MANUSCRIPT OR PROFESSIONAL PAPER)

Students must obtain required signatures before filing application. Candidates must be registered or using filing fee in quarter in which the degree is to be awarded.

NAME: _____
Print Name as It Appears on Official Record (First Middle Last). Please check R’Web before filling out this application.

SID: _____ **PROGRAM:** _____

DEGREE (Check One Below):

Master of Arts (MA) Master of Science (MS) Master of Business Administration (MBA) Master of Fine Arts (MFA)

EXPECTED DEGREE DATE: Fall Quarter Winter Quarter Spring Quarter Summer Quarter

STUDENT SIGNATURE _____

One of the following options must be completed. (All requirements must be complete by the end of the quarter in which you wish to receive the degree. Please see <http://graduate.ucr.edu/deadlinedates.html> for specifics):

Option A - Thesis
Tentative Title of Thesis: _____

THESIS COMMITTEE RECOMMENDATIONS MUST BE MADE ON THE DISSERTATION/THESIS COMMITTEE NOMINATION/CHANGE FORM (PAGE 2 OF THIS DOCUMENT) FOR OPTION A (THESIS) ONLY

Option B – Manuscript (Creative Writing and Writing for the Performing Arts ONLY)

Date completed (mm/dd/yy): _____

Option C – Professional Paper (Philosophy ONLY)

Professional Paper Filed (mm/dd/yy): _____

Oral Exam of Professional Paper (mm/dd/yy): _____

GRADUATE ADVISOR SIGNATURE: _____

The section below for Graduate Division use only.

Residence (3qtrs) _____ GPA _____

Requirements to be Completed
Prior to Degree Conferral:

Degree Works Audit: _____

Advancement Date: _____

Dissertation/Thesis Committee Nomination/Change Form

This form is used to change the dissertation committee and to nominate/change the thesis committee. Please use the Form 2 to nominate or change the Oral Qual Exam Committee and the Form 3 for the initial nomination of the dissertation committee.

Regulations for Committee Membership:

Overall Committee

- Must consist of at least 3 members, the majority of whom must be affiliated with the student's graduate program.
- All committee members should normally be voting members of the UC Academic Senate.
 - Any exceptions must hold a Ph.D., be qualified for a UC faculty appointment and must be supported by a memo of justification from the Graduate Advisor and the nominee's current CV.
 - The memo should establish that the non-senate nominee is qualified to serve on the committee, describe how the student will benefit from the addition of the nominee, and confirm that no UCR Academic Senate member has this same expertise.
 - To avoid conflicts of interest or the appearance of a conflict of interest, when domestic partners or spouses are a majority of the faculty overseeing a dissertation, another faculty member must be added to that committee.
 - For additional detail on committee membership regulations, please see the Graduate Division website here: http://graduate.ucr.edu/gaa_procedures.html.

Chairperson

- Must be from the academic unit supervising the student's program.
- Must be a voting member of the UC Academic Senate.

Name _____ SID _____

Program _____

1. Committee Type: Master's Thesis PhD Dissertation

2. Is this a change to an already approved committee or an initial nomination? Change Initial
If this is a change, a memo from the Graduate Advisor explaining why the change is taking place and confirming that any members being removed are in agreement must accompany this form.

3. Proposed Committee Membership:
Please review regulations above to determine if additional information is required.

_____, Chairperson

Graduate Advisor Signature: _____ Date: _____