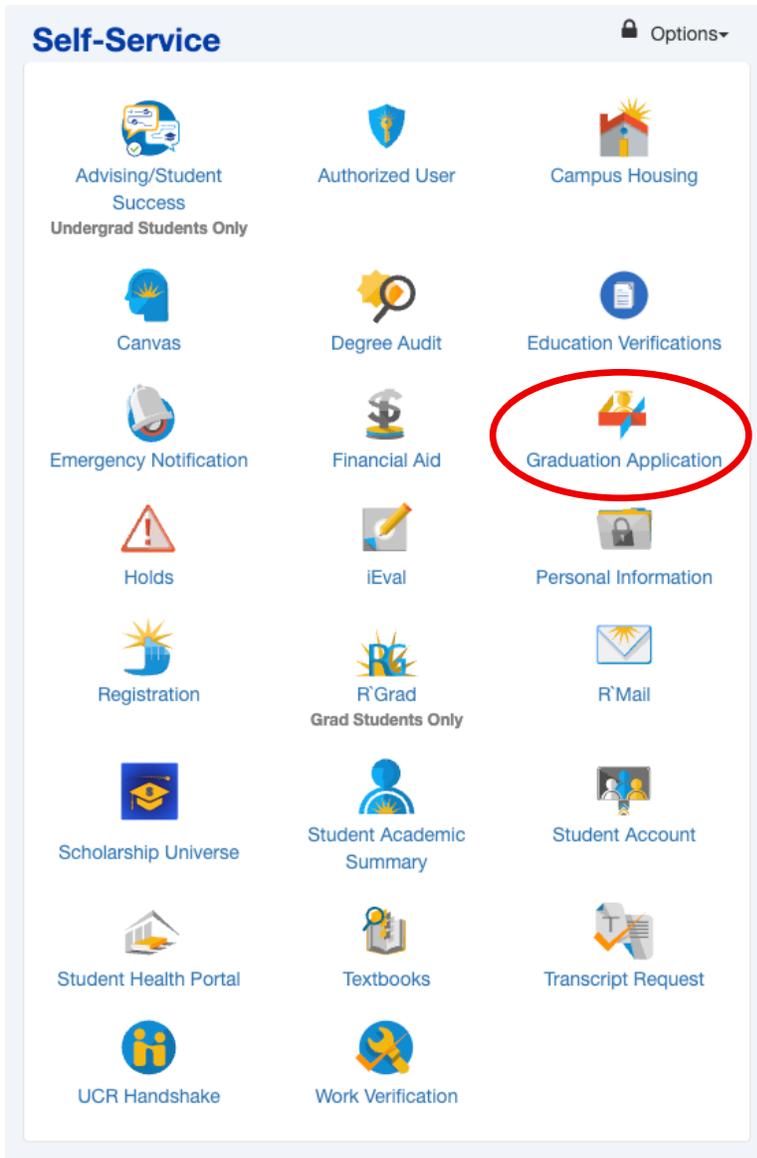


How to Apply for Graduation through your R'Web menu

Step 1. Navigate to your R'Web menu and click on the Graduation Application icon.



Step 2. Read the instructions CAREFULLY. Once you have reviewed the instructions, start the graduation application by clicking on the link at the bottom of the instructions page where it says “To Start the Graduation Application, Click here.”

Graduation Application Instructions

SCROLL THROUGH TO THE BOTTOM AND READ ALL OF THE INSTRUCTIONS

Step 1 - Graduation Application
Select the most recent term. You will select your graduation term in a future step. If you see an error message that there is no curricula available, please contact your program advisor.

Step 2 - Graduation Application
Select the program you wish to apply for. If you are planning to graduate with more than one program you **must repeat this process for each additional program.**

Step 5 - Graduation Application Summary
Please review the information to confirm it is correct. Make any changes by clicking the back button before clicking Submit Request.

Graduation Application Summary

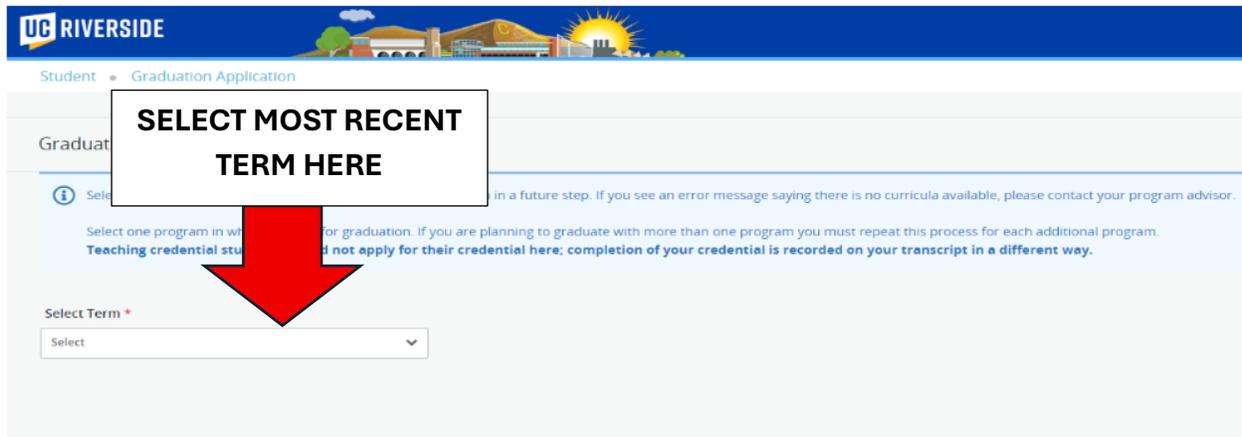
Graduation Term	
Term	Fall 2024
Curriculum Program	Bachelor of Arts
Level	Undergraduate
College	Humanities, Arts, and Soc Sci

[Back](#) [Submit Request](#)

To Start the Graduation Application Click [here](#).

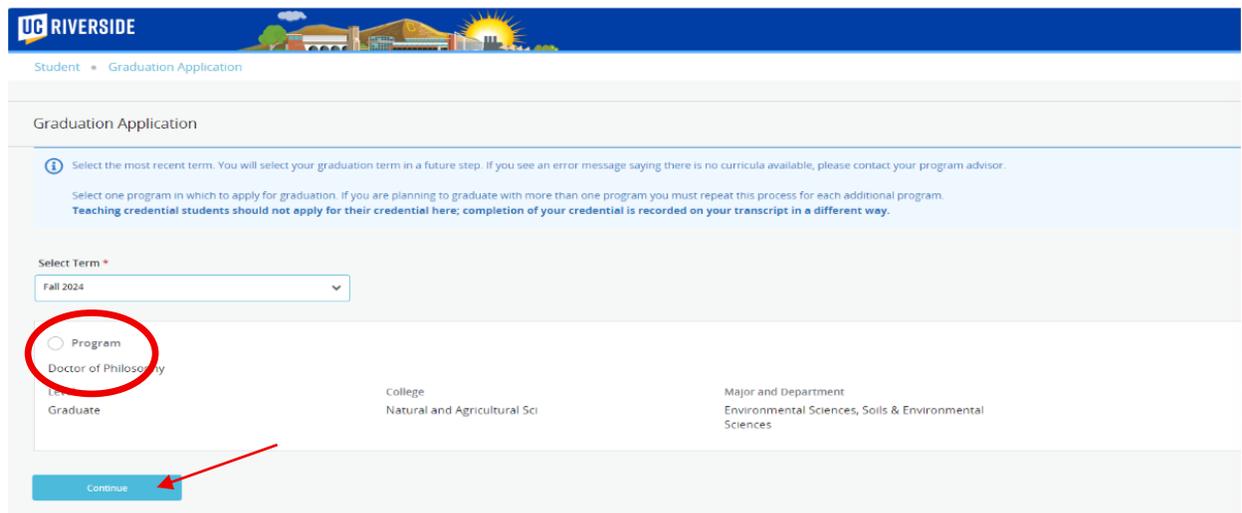
Step 3. Select the most recent term of your enrollment of the options you are being provided. This connects your degree information to the graduation application. This IS NOT the quarter you plan to graduate.

If you receive a message that says “no curricula available for graduation application.” Please contact your program advisor. If you don’t know who your advisor is, please visit <https://graduate.ucr.edu/need-help> and click on your major from the list provided.



The screenshot shows the UC Riverside Graduation Application interface. At the top, there is a blue header with the UC Riverside logo and a navigation menu with 'Student' and 'Graduation Application'. Below the header, there is a section titled 'Graduation Application' with a blue background. A white box with a red arrow points to the 'Select Term' dropdown menu, which currently shows 'Select'. The text 'SELECT MOST RECENT TERM HERE' is written in the box. Below the dropdown menu, there is a table with columns for 'Program', 'College', and 'Major and Department'. The 'Program' column is currently empty, and the 'Continue' button is visible at the bottom.

Step 4. Once you select the term of enrollment, the system will populate your degree program and allow you to choose the degree you plan to earn. Select the radio button next to your degree program and then click Continue.



The screenshot shows the UC Riverside Graduation Application interface. At the top, there is a blue header with the UC Riverside logo and a navigation menu with 'Student' and 'Graduation Application'. Below the header, there is a section titled 'Graduation Application' with a blue background. A white box with a red arrow points to the 'Select Term' dropdown menu, which currently shows 'Fall 2024'. Below the dropdown menu, there is a table with columns for 'Program', 'College', and 'Major and Department'. The 'Program' column is currently empty, and the 'Continue' button is visible at the bottom.

Step 5. This is where you will select your graduation term! Select from the drop-down menu and then click Continue.

If the term you wish to graduate does not appear here, please consult the graduation procedures page to check the date that the graduation application opens and when it closes. <https://graduate.ucr.edu/graduation-procedures-phd-masters-degrees>

If you have missed the deadline, you will not be able to graduate in that term. Please consult with your advisor to discuss options. If you don't know who your academic advisor is, please visit <https://graduate.ucr.edu/need-help> and click on your major from the list provided.

The screenshot shows the UC Riverside website header with the logo and navigation links for 'Student' and 'Graduation Application'. Below the header is a section titled 'Graduation Term Selection'. A white box with a black border contains the text 'SELECT GRADUATION TERM HERE' with a large red arrow pointing down to a dropdown menu labeled 'Graduation Term *'. The dropdown menu currently shows 'Select' and a downward arrow. Below the dropdown are two buttons: 'Back' and 'Continue'. A red arrow points to the 'Continue' button.

Step 6. Confirm the name you wish to appear on your diploma. Then click Continue.

By default, your lived name will appear on your diploma. If you have not provided a lived name to the Registrar's Office, your legal name will be used.

If you wish to update your lived name, you may do so by submitting a request to the Registrar using this link: <https://registrar.ucr.edu/grades-records/information>.

Updates must be submitted by the end of finals week of your graduation term to be considered for the diploma. More information about diplomas may be accessed here: <https://registrar.ucr.edu/graduation-guide/diplomas>.

The screenshot shows the UC Riverside Graduation Application interface. At the top, there is a blue header with the UC Riverside logo and a navigation breadcrumb: Student > Graduation Application. Below the header, there are several sections: 'Current Diploma Name' (empty), 'Program' (Doctor of Philosophy), and a large text box for 'Name' containing the placeholder text 'YOUR NAME WILL APPEAR HERE'. A blue information box above the name field explains that the name on the diploma is an important reflection of accomplishments and that the lived name is used by default. At the bottom, there are two buttons: 'Back' and 'Continue'. A red arrow points to the 'Continue' button.

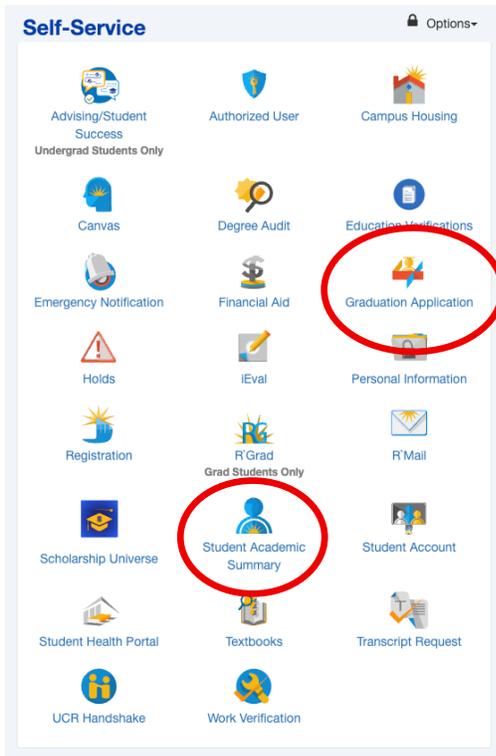
Step 7. A summary of your choices will appear at the end of the process. You may click the back button to review or change the information you have selected. If you are satisfied with your choices, click Submit Request.

The screenshot shows the UC Riverside Graduation Application Summary interface. At the top, there is a blue header with the UC Riverside logo and a navigation breadcrumb: Student > Graduation Application. Below the header, there is a section titled 'Graduation Application Summary' containing the following information: 'Graduation Term' (Fall 2024), 'Curriculum Program' (Bachelor of Arts), 'Level' (Undergraduate), 'College' (Humanities, Arts, and Soc Sci), and 'Major and Department' (Sociology, Sociology). At the bottom, there are two buttons: 'Back' and 'Submit Request'. A red arrow points to the 'Submit Request' button.

CONFIRMATION. You will NOT receive an email confirmation of your graduation application.

You may check your submission by accessing your Student Academic Summary in your R'Web menu or by clicking on the Graduation Application icon. Both options will allow you to confirm your submitted application.

If you have previously earned a degree at UCR, you will also see any previously submitted graduation applications for those earned degrees.



If you select Student Academic Summary, you'll see this screen and the Graduation Information in the center of the screen. If you click on the "Active (x)" link, you can view the application(s).

You can also select "View Application to Graduate" from the left menu.

All of these options take you to the same end point – viewing your graduation application(s).

The screenshot shows a student's academic summary page. The top navigation bar includes 'Term: Summer 2026', 'Standing: Good Standing, as of Fall 2025', and 'Overall Units: 2'. The left sidebar contains various menu items, with 'View Application To Graduate' circled in red. The main content area is divided into sections: 'Bio Information', 'General Information', 'Graduation Information', and 'Advisors'. The 'Graduation Information' section contains a table of graduation applications, with the 'Active(3)' link circled in red. The right sidebar shows 'CURRICULUM, UNITS & GPA' and 'REGISTERED COURSES'.

Primary	Secondary	Units &
Degree:		[
Level:		(
Program:		f
College:		f
Major:		(
Concentration:		
Minor:		f
Catalog Term:		f

Graduation Applications:
Awarded Degree:
Term:
Date:
Awarded Degree:
Term:
Date:

Advisors
Primary / Major Advisor
Graduate Advisor

Congratulations on the upcoming completion of your advanced degree!