

Petition for Remote Participation

For both the PhD Oral Qualifying Exam and Dissertation/Thesis Defense all committee members must be physically present. If that is not possible, ONE member of the examining committee may participate remotely (e.g. Skype or other video conferencing technology). The committee chairperson, co-chairperson, or outside member *may not* participate remotely. Remote participation must be approved by the Graduate Dean prior to the exam.

Committee members nominated from outside the UC Academic Senate who participate remotely must have qualifications comparable to a UC Academic Senate member and submit a letter of intention and CV. In addition, strong academic justification for inclusion on the committee must be provided by the Graduate Advisor.

For the Oral Qualifying Exam, every attempt must be made to find a suitable replacement for the member that cannot attend before remote participation will be considered. For the Dissertation/Thesis defense, the option of a proxy member must be ruled out before remote participation can be considered.

Name _____ SID _____

Major _____

1. Exam Type (check one) ___ Oral Qual Exam ___ Master's Thesis Defense ___ PhD Dissertation Defense

2. Name and role of committee member who will participate remotely: _____

3. For the Oral Qualifying Exam, provide detailed explanation as to why a replacement cannot be found for the absent member.

4. For the Master's Thesis or PhD Dissertation Defense, provide detailed explanation as to why a proxy cannot attend for the absent member.

5. Is the remote committee member a UC Academic Senate member? _____ Yes _____ No

If you answered "No" above, attach the following information:

- a) Copy of the nominee's current CV.
- b) Letter of intent from the nominee. The letter of intent should detail what the nominee's involvement in and contribution to the exam will be.
- c) A memo from the Graduate Advisor. The memo should establish that the non-senate nominee is qualified to serve on the committee, describe how the student will benefit from the addition of the nominee, and confirm that no UCR Academic Senate member has this same expertise

Student Signature _____ Date: _____

Graduate Advisor Signature _____ Date: _____