

**UC RIVERSIDE GRADUATE ACADEMIC INTEGRITY
REFERRAL FORM**

Return to Graduate Division, University Office Building, Room 136
For questions contact Kara Oswood at 951-827-3387.

To the Instructor of Record: Within 30 business days of the incident date, please meet with the student to review this form and supporting documentation before referring the incident to the Graduate Division. The student must have an opportunity to respond to allegations. All supporting documentation must be shared with the student.

Student Name:	Student ID No:
Student email:	Course:
Instructor Name:	Quarter:
Instructor Title:	Instructor Phone Number:
Instructor email:	Instructor Dept:
Incident Date:	
Final overall grade in course (grade as if no misconduct occurred):	Grade for referred assignment/ exam (grade as if no misconduct occurred):

Alleged Violation (check at least one):

- cheating unauthorized collaboration plagiarism
 facilitating academic dishonesty fabrication
 failure to comply with research regulations
 other (please explain) _____

Please indicate whether or not the student admits responsibility for the alleged violation:

- Student admits responsibility
 Student denies responsibility
 Student did not respond

Student's signature: _____ Date: _____

Instructor's signature: _____ Date: _____

If the student **admits** responsibility you may immediately assess an academic sanction. Please describe the sanction below and submit this form with supporting documentation to the Graduate Division:

If the student **denies** responsibility or did not respond, allow the student to complete the class and do not report a final grade until after the investigation has concluded. If the student is found responsible which sanction do you recommend:

- Failing grade on assignment/exam
- Failing grade in course
- Other, please explain: _____

Please indicate the details of the case below and attach supporting documentation:

The relevant Senate regulations can be found here:

http://senate.ucr.edu/bylaws/?action=read_bylaws&code=app#06.05.00