

## GRADUATE DIVISION CALENDAR 2016-2017

Get ready! Banner goes LIVE in October 2016!! Pay and Enroll  
Deadlines will change for spring 2017! Be aware and informed!!

# September 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 <b>Deadline for leave of absence, filing fee, half-time, in absentia</b> Deadline for <u>Fall</u> applications for <b>domestic</b> students Deadline for <u>Winter</u> applications for <b>international</b> students	2 Dissertation/Thesis must be submitted for format review if filing 9/16	3
4	5 <b>Campus Closed</b> (Labor Day)	6	7 Deadline to sign up for direct deposit for stipend check <a href="http://www.sbs.ucr.edu">www.sbs.ucr.edu</a>	8 Deadline to sign up for Surepay for ASE payroll for first Fall 2016 paycheck <a href="http://www.atyourserviceonline.ucop.edu">www.atyourserviceonline.ucop.edu</a>	9 International Student Resource Center Orientation for PhD Students, 8:30am	10
11	12 International Student Resource Center Orientation for Master's students in all colleges except AGSM, 8:30am	13 SPEAK Test	14 SPEAK Test	15 <b>Fall fees/tuition payment deadline – classes lost and \$50 late fee if not paid</b> International Student Resource Center Orientation for Master's students in AGSM only, 8:30am	16 Deadline to file final draft of Dissertation/Thesis & not pay Fall fees but graduate Fall 2016	17
18	19 <b>Quarter Begins</b> Student Aid Refunds disbursed by direct deposit or mail by Student Business Services TADP Orientation, 9am Graduate Division New Student Orientation	20 TADP Orientation, 9am Deadline to post ASE appointments to PPS for Fall 2016	21 TADP Orientation, 9am	22 <b>Instruction Begins</b> Deadline to submit application for candidacy for a Fall master's degree Last day to take orals and qualify for RNRT for Fall 2016	23	24
25	26 Week 1	27	28	29	30 Deadline to sign up for Direct Deposit/Surepay for ASE payroll for Fall 2016 <a href="http://www.atyourserviceonline.ucop.edu">www.atyourserviceonline.ucop.edu</a>	

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# October 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	Week 1					1	
2	Week 2	3	4	5	6	7	8
					Last day to use GROWL to make schedule changes  Last day to drop classes without a W  Electronic copies of signed ASE appointment letters due in Graduate Division		
9	Week 3	10	11	12	13	14	15
					<b>Last day to enroll/add classes and pay Fall fees or student status will lapse</b>  Deadline to post ASE appointments in SIS for Fall 2016 iEval		
16	Week 4 All course changes cost \$4 and must be signed by the Graduate Dean	17	18	19	20	21	22
23	Week 5	24	25	26	27	28	29
30	Week 6 Winter enrollment begins	31					

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# November 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Week 6	1 First paycheck of quarter for ASEs for Fall	2	3	4 <b>Last day to drop a class without Late Petition</b>	5
6 Daylight Savings Time Ends	7 Week 7	8	9	10	11 <b>Campus Closed</b> (Veteran's Day)	12
13	14 Week 8	15 Deadline for <u>Winter 2017</u> applications for <b>domestic</b> students	16	17	18 Last day to change grading basis	19
20	21 Week 9	22	23 iEval Opens	24 <b>Campus Closed</b> (Thanksgiving)	25 <b>Campus Closed</b>	26
27	28 Week 10 Dissertation/Thesis must be submitted for <b>format review</b> to graduate Fall 2016	29	30			

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# December 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Week 10			1 <b>Deadline for leave of absence, filing fee, half-time, in absentia for Winter 2017</b>  Deadline for <u>Spring 2017</u> applications for <b>international</b> students	2 Deadline for appointment letters to be sent to ASEs for Winter 2017  iEval closes  <b>Instruction Ends</b>	3 Finals Begin
4	5 FINALS WEEK	6	7	8	9 Last day to finish an "I" from Spring 2016  Last day to file FINAL draft of dissertation/thesis & graduate Fall 2016  Deadline for ICE apps for Winter 2017  <b>Finals End/Quarter Ends/Degree Conferral Date</b>	10
11	12 Winter Break	13 Fall Grades due  Results of Master's comps due	14	15 <b>Winter fees/tuition payment deadline – classes lost and \$50 late fee if not paid</b>	16	17
18	19 Winter Break	20	21	22 Deadline to sign up for Surepay for ASE payroll for first Winter 2017 paycheck <a href="http://www.atyourserviceonline.ucop.edu">www.atyourserviceonline.ucop.edu</a>	23 Deadline to file final dissertation/thesis & not pay Winter fees but graduate Winter 2017	24 <b>Campus Closed</b>
25 <b>Campus Closed</b>	26 <b>Campus Closed</b>	27 <b>Campus Closed</b>	28 <b>Campus Closed</b>	29 <b>Campus Closed</b>	30 <b>Campus Closed</b>	31 <b>Campus Closed</b>

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# January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 <b>Campus Closed</b>	2 <b>Campus Closed</b>	3 <b>Quarter Begins</b> Student Aid Refunds disbursed by direct deposit or mail by Student Business Services Fall Grades available	4	5 Deadline for Fall 2017 applications for fellowships	6 Deadline to post ASE appointments to PPS for Winter 2017	7
8	9 Week 1 <b>Instruction Begins</b> Deadline to submit application for candidacy for a Winter 2017 master's degree Last day to take orals and qualify for Winter 2017 RNRT	10	11	12	13	14
15	16 Week 2 <b>Campus Closed</b> (Martin Luther King Day)	17	18	19	20 <b>Add/Drop deadline</b> Last day to drop classes without a W Electronic copies of signed ASE appointment letters due in Graduate Division	21
22	23 Week 3 All drops from this point forward will be noted with a "W" on the transcript. Students must complete an Enrollment Adjustment Form for both adds and drops.	24	25	26	27 <b>Final Lapse for students not fully paid and enrolled for Winter 2017</b> Deadline to post ASE appointments in Banner for Winter 2017 iEval	28
29	30 Week 4 All course changes cost \$4 - Late Enrollment Adjustment petition required for adds Graduation applications due for winter 2017 on Self-Service Banner (R'Web)	31				

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# February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Week 4		1 First paycheck of the quarter for ASEs for Winter	2	3	4
5	6 Week 5 Deadline for ICE apps for Spring 2016	7	8	9	10	11
12	13 Week 6 Spring enrollment begins	14	15	16	17 Deadline to withdraw from a course without the Late Enrollment Adjustment petition	18
19	20 Week 7 <b>Campus Closed</b> (President's Day)	21 <u>ALL</u> course changes from this point forward required the Enrollment Adjustment form <u>AND</u> the Late Enrollment Adjustment petition	22	23	24	25
26	27 Week 8	28 Deadline for appointment letters to be sent to ASEs for Spring 2017				

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# March 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Week 8		1 <b>Deadline for leave of absence, filing fee, half-time, in absentia for Spring 2017</b>  Deadline for Spring 2017 applications for <b>domestic</b> students	2	3  Last day to change grading basis  Deadline for ICE apps for Spring 2017	4
5	Week 9	6	7	8 iEval Opens	9	10 Dissertation/Thesis must be submitted for <b>format review</b> to graduate Winter 2017
12	Week 10	13	14	15 <b>Spring fees/tuition payment deadline – classes lost and \$50 late fee if not paid</b>	16	17 iEval closes  <b>Instruction Ends</b>
19	Finals Week  Notice of Intent to Complete a PhD due for Spring 2017 (tentative)  Commencement Petition due for summer 2017 grads to walk in the ceremony (tentative)	20	21	22	23	24 Last day to file FINAL draft of dissertation/thesis & graduate Winter 2017  <b>Finals End/Quarter Ends/Degree Conferral Date</b>  Last day to complete work for an "I" from Fall 2016
26	Spring Break	27	28 Deadline to file final dissertation/thesis & not pay Spring fees but graduate Spring 2017  Winter Grades Due  Results of masters comp exams due in Graduate Division	29 <b>Quarter Begins</b>  Student Aid Refunds disbursed by direct deposit or mail by Student Business Services	30 <b>Student status will lapse if not paid and enrolled for Spring 2017</b>  Deadline to post ASE appointments to PPS  Deadline to sign up for Surepay for ASE payroll for first Spring 2017 paycheck <a href="http://www.atyourserviceonline.ucop.edu">www.atyourserviceonline.ucop.edu</a>	31 <b>Campus Closed</b> (Cesar Chavez Day)

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# April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	Week 1 <b>Instruction Begins</b> Winter Grades Available Deadline to submit application for candidacy for a Spring 2017 master's degree Last day to take orals and qualify for Spring 2017 RNRT	4	5	6	7	8
9	Week 2	<b>Add/Drop deadline</b> Last day to drop classes without a W <b>Final Lapse for students not fully paid and enrolled for Spring 2017</b>	All drops from this point forward will be noted with a "W" on the transcript. Students must complete an Enrollment Adjustment Form for both adds and drops.	13	Electronic copies of signed ASE appointment letters due in Graduate Division	Council of Graduate Schools: National deadline for Fall fellowship acceptance (or declination)
16	Week 3	18	19	20	Deadline to post ASE appointments in Banner for Spring 2017 iEval	22
23	Week 4 All course changes cost \$4 - Late Enrollment Adjustment petition required for adds Graduation applications due for spring 2017 on Self-Service Banner (R'Web)	25	26	27	28	29
30						



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# May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Week 5  First paycheck of the quarter for ASEs for Spring	2	3	4	5	6
7	8 Week 6	9	10	11	12 Deadline to withdraw from a course without the Late Enrollment Adjustment petition	13
14	15 Week 7 <u>ALL</u> course changes from this point forward required the Enrollment Adjustment form <u>AND</u> the Late Enrollment Adjustment petition	16	17	18	19	20
21	22 Week 8	23	24	25	26 Last day to change grading basis	27
28	29 Week 9  <b>Campus Closed</b> (Memorial Day)	30	31 iEval Opens			

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# June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Week 9			1 Deadline for Fall apps for <b>foreign</b> students	2 Dissertation/Thesis must be submitted for <b>format review</b> to graduate Spring 2017	3
4	Week 10	5	6	7	8	9
					9 <b>Instruction Ends</b>  iEval closes	10 Finals Begin
11	Finals Week	12	13	14	15	16
					16 Last day to file FINAL draft of dissertation/thesis & graduate Spring 2017  <b>Finals End/Quarter Ends/Degree Conferral Date</b>  Last day to complete work for an "I" from Winter 2017  Commencement	17 Commencement
18	Commencement	19	20	21	22	23
		20 Spring Grades Due  Results of masters comp exams due in Graduate Division			23 Deadline to file final dissertation/thesis & not pay Summer fees but graduate Summer 2017 (for students who were not enrolled fall, winter and spring)	24
25	Summer Term Begins (Term Ends 9/2/17)  Spring Grades Available	26	27	28	29	30