

Dissertation/Thesis Committee Nomination/Change Form

This form is used to change the dissertation committee and to nominate/change the thesis committee. Please use the Form 2 to nominate or change the Oral Qualifying Exam Committee and the Form 3 for the initial nomination of the dissertation committee (at the time of advancement to candidacy).

Regulations for Committee Membership:

Overall Committee

- Must consist of at least 3 members, the majority of whom must be affiliated with the student’s graduate program.
- All committee members should normally be voting members of the UC Academic Senate.
 - Any exceptions must hold a Ph.D., be qualified for a UC faculty appointment and must be supported by a memo of justification from the Graduate Advisor and the nominee’s current CV.
 - The memo should establish that the non-senate nominee is qualified to serve on the committee, describe how the student will benefit from the addition of the nominee, and confirm that no UCR Academic Senate member has this same expertise.
 - To avoid conflicts of interest or the appearance of a conflict of interest, when domestic partners or spouses are a majority of the faculty overseeing a dissertation, another faculty member must be added to that committee.
 - For additional detail on committee membership regulations, please see the Graduate Division website here: http://graduate.ucr.edu/gaa_procedures.html.

Chairperson

- Must be from the academic unit supervising the student's program.
- Must be a voting member of the UC Academic Senate.

Name _____ SID _____

Program _____

1. Committee Type: Master’s Thesis PhD Dissertation

2. Is this a change to an already approved committee or an initial nomination?

Change – a memo from the Graduate Advisor *must* be attached explaining why the change is taking place and confirming that any members being removed are in agreement.

Initial

3. Proposed Committee Membership:

Please review regulations above to determine if additional information is required.

_____, Chairperson

Graduate Advisor Signature: _____

Date: _____